# Introduction

The following template should be tailored by the individual farm to best suit the operation’s needs.

*The template is not a legal document and is provided for educational purposes only. Farms are individually responsible for determining whether the template meets compliance requirements of their applicable local, state, or federal laws and regulations. National Milk Producers Federation and the National Dairy FARM Program are not responsible for the content of this template, and under no circumstances shall we have any liability to you for any loss or damage of any kind as a result of the use of the template or reliance on any information provided in the template. Once downloaded by an organization or an individual, this template and their content become the sole property and responsibility of the organization or individual.*

# Employee Emergency Contact Form

|  |
| --- |
| Name |
| Personal Contact Information |
| Street Address |
| City | State | Zip Code |
| Home Telephone | Cellphone |
| Emergency Contact Information |
| Name | Relationship |
| Address |
| City | State | Zip Code |
| Home Telephone | Cellphone |
| Work Telephone |  |  |
|  |  |  |
| Name | Relationship |
| Address |
| City | State | Zip Code |
| Home Telephone | Cellphone |
| Work Telephone |  |  |

I have voluntarily provided the above contact information and authorize my employer and its representatives to contact any of the above in the event of an emergency.

**Employee Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_