#

# Introduction

## Disclaimer

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## INSTRUCTIONS

The following template should be tailored by the individual farm to best suit the operation’s needs.

The form can be used to take notes during an interview and rate an applicant based on their responses. Questions should be selected ahead of time and should be the same for each interviewee.

# Interview Questionnaire Form

|  |  |
| --- | --- |
| Name of applicant: | Date: |
|  |  |
| Position interviewing for: | Interview conducted by: |
|  |  |

|  |  |
| --- | --- |
| Question | Response Notes |
| *E.g. Tell me about your dairy experience.* |  |
|  |  |
|  |  |
|  |  |
|  |  |

## Additional notes or feedback about the candidate

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## Overall applicant rating

*Circle one after the interview:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **(5)** Excellent | **(4)** Above Average | **(3)** Average | **(2)** Below Average | **(1)** Poor |