# Introduction

The following template should be tailored by the individual farm to best suit the operation’s needs. It was adapted from Cornell Agricultural Workforce Development.

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# Break Relief Schedule Sheet

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| --- | --- | --- | --- |
| **Employee Name** | **1st Break***\_\_\_\_\_\_ Minutes* | **2nd Break***\_\_\_\_\_\_ Minutes* | **Meal Period***\_\_\_\_\_\_ Minutes* |
| Time Scheduled | Actual | Time Scheduled | Actual | Time Scheduled | Actual |
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| Date | Supervisor Name |
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