# Introduction

The following template should be tailored by the individual farm to best suit the operation’s needs. It was adapted from Cornell Agricultural Workforce Development.

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# Break Relief Schedule Sheet

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Employee Name** | **1st Break**  *\_\_\_\_\_\_ Minutes* | | **2nd Break**  *\_\_\_\_\_\_ Minutes* | | **Meal Period**  *\_\_\_\_\_\_ Minutes* | |
| Time Scheduled | Actual | Time Scheduled | Actual | Time Scheduled | Actual |
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| Date | Supervisor Name |
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